



“ Let's help each other, be on a righteous path”
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6.5.1: Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Various strategies of IQAC for institutionalising quality assurance are briefly described below.

Planning:

IQAC takes all efforts to institutionalise planning at various functions of the institution. Budgets in financial matters, teaching plans in academic aspects and comprehensive plans in all other functional areas are devised. An academic retreat is organised in the presence of manager to finalise the annual plan of the institution.

Quality Education:

Various stakeholders are constantly made aware of the importance of quality. The staffs are periodically oriented with the changes in the assessment and accreditation procedure through seminars, discussion and frequent interactions. The students are oriented on quality during the induction programme conducted at the very beginning of their academic life in the College. The policies, facilities and procedures adopted to ensure quality are explained in detail. The importance of quality is reiterated in subsequent stages too. The parents are also given clarity about quality assurance processes of the institution during the interaction with them.

Quality assurance initiatives:

The IQAC takes initiative in quality assurance through the following strategies.

1. Quality Circle:

A Prominent strategy adopted by the IQAC to assure quality in which new ideas and plans to improve quality are suggested by staff members is known as Quality Circle in the College. Required changes in policies or procedures are thoroughly discussed and planned in detail in the quality circle meetings.

2. Participative Management:

Various stakeholders are involved in planning and implementation of different activities of the institution. The participative management is reflected in the functioning of diverse committees of the institution. These committees are also entrusted to a team of members for effective functioning. The participative management is aimed at the enhancement of quality of various activities of the institution. The college has conducted Two National and One International level seminars and conferences

successfully. The success of these seminars is the outcome of the participative management and inclusive policy of the college.

3. Documentation:

IQAC has taken initiatives to improve the documentation in the college by nominating a document coordinator at the institution level and document officers at department level along with necessary physical facilities for effective documentation.

Quality Assessment:

The quality of various functionaries of the institution is assessed periodically to understand the existing level of quality and aimed at improving it. Various processes adopted for assessing the quality are:

1. Audits:

Internal and external audits are conducted for various financial transactions regularly. Further, academic and administrative audit is carried out by external experts to understand the performance of various departments.

2. Feedbacks:

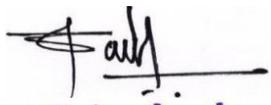
Structured feedback is collected from students, teachers, parents and alumni on curricular aspects and the same is used for modifying the curriculum of various programmes. Online Student Satisfaction Survey (SSS) is also conducted among the students to assess the levels of their satisfaction with respect to institutional performance.

3. Result analysis:

The academic performance of students which is a reflection of teaching and learning is regularly analysed by the IQAC at the departmental level and remedial measures are taken.


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